

Decision Maker: Renewal and Recreation Portfolio Holder

For Pre-decision Scrutiny by the Renewal & Recreation PDS Committee on

Date: 11th October 2011

Decision Type: Urgent Executive Non-Key

Title: **MEMBERSHIP OF THE LOCAL JOINT NEGOTIATING COMMITTEE FOR TUTORS IN ADULT EDUCATION, 2011-2012**

Contact Officer: Philippa Stone, Democratic Services Officer
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Chief Officer: Mark Bowen, Director of Resources

Ward: N/A

1. Reason for report

- 1.1 This report seeks agreement to the 2011-12 local authority membership of the Local Joint Negotiating Committee for Tutors in Adult Education.
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2. **RECOMMENDATION**

- 2.1 **That the local authority membership of the Local Joint Committee for Tutors in Adult Education be agreed.**

Corporate Policy

1. Policy Status: Existing policy. LA membership of the Local Joint Negotiating Committee for Tutors in Adult Education is sought annually.
 2. BBB Priority: Excellent Council.
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Financial

1. Cost of proposal: No cost
 2. Ongoing costs: N/A.
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £344,054
 5. Source of funding: Existing Budgets
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Staff

1. Number of staff (current and additional): There are 9 posts (8.22 fte) in the Democratic Services Team .
 2. If from existing staff resources, number of staff hours: Up to approximately 10 hours per year for preparing for and clerking the annual meeting of the Local Joint Negotiating Committee for Tutors in Adult Education along with associated administration of the Committee and seeking nominations to LA Membership on the Committee.
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Legal

1. Legal Requirement: Statutory requirement.
 2. Call-in: Call-in is applicable
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Tutors in Adult Education and indirectly Adult Education students and customers
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A.
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

- 3.1 Each Municipal Year it is necessary to appoint the annual local authority membership for the Joint Committee and in accordance with the Committee's constitution, there are seven elected local authority representatives (six from the Conservative group and one from the Liberal Democrat group) in addition to seven representatives of the Tutors.
- 3.2 Details of local authority Member nominations will be provided at the meeting.

Non-Applicable Sections:	Policy/Financial/Legal and Personnel
Background Documents: (Access via Contact Officer)	Constitution of the Local Joint Negotiating Committee for Tutors in Adult Education